

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING NOTICE AND AGENDA

Members
Kitty Jung, Chair
Julia Ratti, Vice Chair
Neoma Jardon
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

Thursday, April 23, 2015
1:00 p.m.

Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete item descriptions on second page.)

- **Proposed Approval and Adoption of Revisions to the Health Department Fee Schedule**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. ***Determination of Quorum**
2. ***Pledge of Allegiance**
3. ***Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Limited to three (3) minutes per person.

4. **Approval of Agenda**
April 23, 2015
5. **Approval of Draft Minutes**
March 26, 2015
6. **Recognitions**

A. **Promotions**

1. Sara Dinga – from Public Health Emergency Response Coordinator to Director of Programs and Projects 3/31/15
2. Jessica Cabrales – from OAI to OSS, CCHS 4/1/15

7. Proclamations

1. Bike Week
Accepted by Julie Hunter
2. Women's Health Week
Accepted by Kelli Goatley-Seals
3. Air Quality Awareness Week
Accepted by Charlene Albee
4. Emergency Medical Services Week
Accepted by Christina Conti

8. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Air Quality Management Cases

Staff Representative: Charlene Albee

1. Recommendation to uphold citations not appealed to the Air Pollution Control Hearing Board.
 - a. Aspen Development Corporation – Case No. 1172, Citation No. 5367
2. Recommendation of cases appealed to the Air Pollution Control Hearing Board.
 - a. Deny the Appeal of A Plus Restoration (John Langon) – Case No. 1171, Citation No. 5297 – Uphold the Citation

B. Budget Amendments/Interlocal Agreements

1. Ratification of Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2017 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Safe Drinking Water Act (SDWA) Grant Program; and if approved, authorize the Chairman to execute.
Staff Representative: Erin Dixon

9. Public Hearings

1. **Proposed approval and adoption of revisions to the Health Department Fee Schedule, specific to the addition of new fees for Air Quality Management and Environmental Health Services, collection beginning July 1, 2015.**
Staff Representative: Erin Dixon

10. Regional Emergency Medical Services Authority

Presented by Jim Gubbels

1. Review and Acceptance of the REMSA Operations Reports for March, 2015
- *2. Update of REMSA's Community Activities during March, 2015.

- 11. Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Compliance Checklist, which will be used to determine REMSA's Franchise compliance with the Amended and Restated Franchise Agreement for Ambulance Service**
Staff Representative: Brittany Dayton
- 12. Review, discussion and acknowledgment of Business Impact Statements regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments; and other matters properly related thereto; and set a public hearing for possible adoption of Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for May 28, 2015 at 1:00 pm.**
Staff Representative: Dave McNinch
- 13. Approve Interlocal Agreement between the Washoe County Health District, also known as the Rabies Control Authority, and Washoe County Regional Animal Services to outline the responsibilities between the parties, for the control of rabies in Washoe County**
Staff Representative: Jim Shaffer
- 14 Acknowledge receipt of the Health District Fund Financial Review for March Fiscal Year 2015 and 2016 Budget Update. Provide possible direction to staff regarding FY16 Budget.**
Staff Representative: Anna Heenan
- 15. Presentation, Discussion and Possible Acceptance of the April 2015 Nevada Legislative Session Report and Discussion and direction to staff regarding legislation or legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County Health District**
Staff Representative: Kevin Dick
- *16. Staff Reports and Program Updates**
 - A. Air Quality Management, Charlene Albee, Director**
Program Update, Divisional Update, Program Reports
 - B. Community and Clinical Health Services, Steve Kutz, Director**
Program Report – National STD Awareness Month, Divisional Update, Program Reports
 - C. Environmental Health Services, Bob Sack, Director**
EHS Division Update, Program Updates - Food, IBD, Land Development, Safe Drinking Water, UST/LUST, Vector-Borne Disease, Waste Management, EHS Inspections / Permits / Plan Review
 - D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**
Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services
 - E. Office of the District Health Officer, Kevin Dick, District Health Officer**
District Health Officer Report – Budget, Legislature, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement, Program Cost Analysis, Other Events & Activities and Health District Media Contacts

***17. Board Comment**

Limited to announcements or issues for future agendas.

18. Emergency Items

***19. Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Limited to three (3) minutes per person.

20. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website. In accordance with NRS 241.020, this agenda has been posted at: <https://notice.nv.gov>, (i) Washoe County Administration Building (1001 E. 9th Street); (ii) State of Nevada Division of Public and Behavioral Health, Carson City, NV; (iii) Reno City Hall, 1 E. 1st St, Reno, NV; (iv) Sparks City Hall, 1675 Prater Way, Sparks, NV; (v) Washoe County Health District website www.washoecounty.us/health; and (vi) State of Nevada Website: <https://notice.nv.gov>. Agendas and staff reports are posted four days prior to the meeting.

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.